

ESKATON
ACTIVITIES ASSISTANT

DEPARTMENT: Resident Services

Exempt _____ Non-exempt _____ X _____

JOB SUMMARY

The Activities Assistant is responsible for implementing various social activities for the social, physical, and mental welfare of the residents or clients.

JOB RELATIONSHIPS

Responsible to: Activities Director.

Workers supervised: None.

Interrelationships: All staff within the facility, vendors, residents and visitors.

QUALIFICATIONS

Education:

High school graduation or equivalent G.E.D.

Training and Experience:

Previous experience working with the elderly in a recreational setting preferred.

Job Knowledge:

Knowledge of Title XXII and ABRA preferred. Understands the aspects of leading an activity.

Other:

All staff that provide direct care to residents will have current first aid training. All staff, except waitstaff and dishwasher positions, must be at least 18 years of age.