

ESKATON
HEALTHCARE ASSISTANT (“HELPING HANDS”)

DEPARTMENT: Nursing

Exempt _____ Non-exempt X

JOB SUMMARY

The Healthcare Assistant provides personal care, companion care, nursing assistance and other assigned tasks to residents living at Eskaton. The Healthcare Assistant duties include direct resident care, assisting in daily living activities, grocery or personal shopping, errands and other domestic tasks as well as documentation and resident evaluation. Duties and assignments may be adjusted at the discretion of the Director of Resident Care based on the evaluation of what the resident expresses he/she needs.

JOB RELATIONSHIPS

Responsible to: Director of Resident Care

Workers Supervised: None.

Interrelationships: All staff within the Eskaton, vendors, residents and visitors.

QUALIFICATIONS

Education:

High school graduate or G.E.D. preferred. Proficient ability to communicate orally and in writing in the English language.

Training and Experience:

Six (6) months experience in providing personal care in a long term care setting preferred. Valid/current first aid certification.

Knowledge and Abilities:

Knowledge in performing personal care services in a residential environment. Ability to meet new and/or stressful situations with the appropriate responses. Ability to work effectively as part of a healthcare team, to share information freely, to use and seek supervision and consultation verbally and in writing, and be able to follow both verbal and written instructions. Must have a valid California driver’s license and a clean driving record.