

ESKATON
MAINTENANCE ASSISTANT

DEPARTMENT: Maintenance

Exempt: _____ Non-exempt: _____ X

JOB SUMMARY:

Is responsible for the facility's heating/cooling systems, water, gas, electrical, and mechanical systems. Is responsible for the general appearance and condition of the exterior of the building and grounds. Is responsible for maintaining compliance with state and federal regulations relating to the physical plant and safety requirements. Maintains the facility in an aesthetic and well operating manner.

JOB RELATIONSHIPS:

Responsible to: Administrator and Maintenance Supervisor

Workers Supervised: None

Interrelationships: Administrator, all staff and clientele within the facility

QUALIFICATIONS:

Education

High school graduate or graduate of a technical or vocational school.

Training and Experience

Three years experience with progressive responsibility in maintenance and power plant work.

All staff that provide direct care to residents will have current first aid training.

Job Knowledge

A minimum of two years of general maintenance experience with emphasis upon electrical, plumbing , and carpentry.

Other:

All staff, except waitstaff and dishwasher positions, must be at least 18 years of age.